

James Bay Neighbourhood Association  
Annual General Meeting  
2023 April 12, 6:00pm

Notes: Trevor Moat

The 2023 JBNA AGM is scheduled for April 12<sup>th</sup>, 2023  
The AGM meeting will start promptly at 6:00 pm.

ZOOM: Register in advance:

[bit.ly/42xIt60](https://bit.ly/42xIt60)

Board positions to be filled for the 2023/24 year:

*President for a 1-year term to fill a vacancy for the balance of the term*  
*Vice-President for a 2-year term*  
*Secretary for a 2-year term*  
*2 Directors-at-large, each for a 1-year term.*

*Nominations will be taken from the floor at the AGM with any election voting conducted via ZOOM Poll.*

(Note: a separate ZOOM link will be forwarded for the monthly JBNA meeting to follow the AGM at the normal 7:00 pm start time)

**James Bay Neighbourhood Association**  
**ANNUAL GENERAL MEETING**

Wednesday, April 12<sup>th</sup>, 2023

**Agenda**

1. Welcome, Roll-Call (quorum), and Notice Confirmation
2. Minutes of 2022 Meeting (**Attached**)
3. President's Report
4. Election of Officers:  
President, Vice-president, Secretary, and 2 Directors
5. Treasurer's Report
6. James Bay Gardening Advocate Report
7. JBNA Coordinator Project Report
8. Motion to adjourn:

## **AGM Minutes:**

### **1. Welcome, Roll-Call (quorum), and Notice Confirmation**

27 in attendance at 6:00pm – Quorum confirmed.

### **2. Minutes of 2022 Meeting (Attached)**

Moved: Bob Vander Steen; Seconded: Tim VanAlstine

### **3. President's Report**

27 in attendance at 6:00pm

Term for President has one year left due to resignation of previous President Marg Gardiner. Comments provided by Chair Wayne Shillington.

This is a time of refocus and renewal for JBNA. Two major items will be covered in minutes below. Website review and electronic records backed-up. Working on traffic and air quality measurements planned for this summer. Board considered possibility of hybrid meetings, but have abandoned the idea as too complex to manage. Online meetings will continue, but will be reviewed after new Board is elected.

### **4. Election of Officers:**

Nominations for President:

- Tim VanAlstine – accepted; acclaimed

Vice-president

- Trevor Moat – accepted; acclaimed

Secretary

- Bob Vander Steen – accepted; acclaimed

Director-at-Large:

- Linda Carlson – accepted (via email); acclaimed
- Lorne Brownsey – accepted; acclaimed

### **5. Treasurer's Report**

Wayne Shillington provided a summary report indicating an opening balance of \$18,886, and revenues from City grants of \$10,915. Expenses we led by administration, Professional Fees, Website and Advertising of approximately \$1700 each. Total expenses were \$5,462.74, for a closing balance of \$24,338.46.

JBNA is holding conditional funds of \$72,699.80. These are held separately and are not allowed to be mingled with general operations. Primary allocations are for the Gardening Grant (\$37,632.67) and Community Coordinator (\$30,637.50).

Funds allocated to the Wastewater Systems Issues are still held, totaling \$949.39. The Board is adhering to the commitment to retain these funds for wastewater-related issues.

Financial Statements Acceptance:

Moved: Tim VanAlstine

Seconded: Lorne Brownsey

Carried

## **6. James Bay Gardening Advocate Report**

Kathryn Pankowski stepped through a slide presentation.

- Volunteers have been tremendous – more than 20 in 3 working groups
- Allotments – plots allocated to individuals; 3 allotment gardens in James Bay
- Commons Gardens and Trees – Seed box, Herb Garden, Food Trees
- Events and Activities – Open Garden; Seed Box; Plant Swaps; Get Growing Victoria! Partnership
- Coming Attractions: Two new commons gardens proposed; New allotment approvals; Plat Swap; Open Garden

## **7. JBNA Coordinator Project Report**

Kathryn Pankowski has led this initiative for the last three months on a six-month term.

- Recycling programme operating successfully, led by a team of 3 and a number of volunteers. Developing goals for how service can improve.
- Graffiti removal programme has waned somewhat, although several keen volunteers continue the effort.

## **8. Motion to adjourn:**

Moved: Trevor Moat

Seconded: Tim VanAlstine

Carried.