



JBNA Annual General Meeting

Wednesday, April 10th, 2024

Agenda

1. Welcome, Roll-Call (quorum), and Notice Confirmation
2. Minutes of 2023 Meeting
3. President's Report
4. Election of Officers:
President, Treasurer, and 2 Directors
5. Treasurer's Report
6. James Bay Gardening & Recycling Report
7. Motion to adjourn:

Note: Items 4-6 may be moved ahead to efficiently utilize meeting time during the election.

All officers: President, Vice President, Treasurer and Secretary will each be elected for terms of two (2) years where:

- **The President and Treasurer will be elected in the same year.**
- **The Vice President and Secretary will be elected in the alternate year.**
- **When an officer position becomes vacant prior to the end of the elected term, the replacement term shall be for the balance of the original term.**
- **Separate elections shall be held for President, Vice President, Secretary and Treasurer.**

The terms for Directors-at-Large shall be One (1) year.

- **A single election shall be held for positions of Director-at-Large.**

An election may be by acclamation or by secret ballot in paper form or electronic format.

Motion to approve the
2023 AGM minutes

JBNA Board Elections

- *President for a 2-year term*
 - *Treasurer for a 2-year term*
 - *2 Directors-at-large, each for a 1-year term.*
 - *Nominations will be taken from the floor at the AGM.*
 - *Voting will occur via ZOOM poll*
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JBNA Financial Reports

James Bay Neighbourhood Association

Operations Financial Summary for 2023-24 at Year-end March 31, 2024

Operations Opening Balance \$ 24,273.28

Revenue

City Grant	\$	8,445.00
City Reimbursement of Insurance	\$	1,625.00
City Contribution to CALUC Operations	\$	1,500.00

Total \$ 11,570.00

Expenses

Facility Rent	\$	210.00
Copying & Supplies	\$	120.44
Admin (Insurance, file storage, BC Registries)	\$	2,370.36
Website & Advertising	\$	523.18
Professional Fees - Traffic & Noise	\$	10,243.00
Gifts	\$	200.00
Engagement Project	\$	16,000.00

Total \$ 29,666.98

Net Annual Operations -\$ 18,096.98

Operations Closing Balance \$ 6,176.30

Financial
Summary
Operations

2023 - 2024

Financial Notes:

Project Conditional Funds On Hand

\$ 110,784.98

Gardening	\$ 46,806.07
Lewis Street Heritage Plaques	\$ 289.78
Community Coordinator Project	\$ 29,087.50
Engagement Coordinator Project	\$ 30,580.00
James Bay Recycling Project	\$ 3,072.24
Wastewater Issues Donations *	\$ 949.39

* In March 2017, JBNA facilitated a public meeting to discuss concerns about the planned CRD wastewater project. Participants made donations to pay the costs of that evening and to support any future actions needed to deal with issues arising from the project. JBNA is holding, on behalf of the many anonymous donors, that event's net funds in trust for the purpose donations were made.

Motion to approve the
JBNA Financial Report for
2023-24

JBNA Budget 2024-25

	2024-25 Budget
Operations Opening Balance	\$ 6,176.30
Revenue	
City Grant	\$ 8,445
City Reimbursement for Insurance	\$ 1,625
Contribution to CALUC	\$ 750
Other Revenue (Donations, interest, other)	\$ 50
Total Revenue	<u><u>\$ 10,870.00</u></u>
Expenses	
Facility Rent	\$ 250
Copying & Supplies	\$ 250
Administration (Insurance, Registries, File Storage)	\$ 2,400
Website & Advertising	\$ 550
Food	\$ 100
Thank-you Gifts	\$ 200
Project Development (Engagement Follow-up)	\$ 7,000
Total Expenses	<u><u>\$ 10,750</u></u>
Net Surplus/Deficit	\$ 120
Operations Year-end Closing Balance	\$ 6,296

Draft Budget

2024-25

Motion to approve the
JBNA Budget for 2024-25

Gardening & Recycle Reports

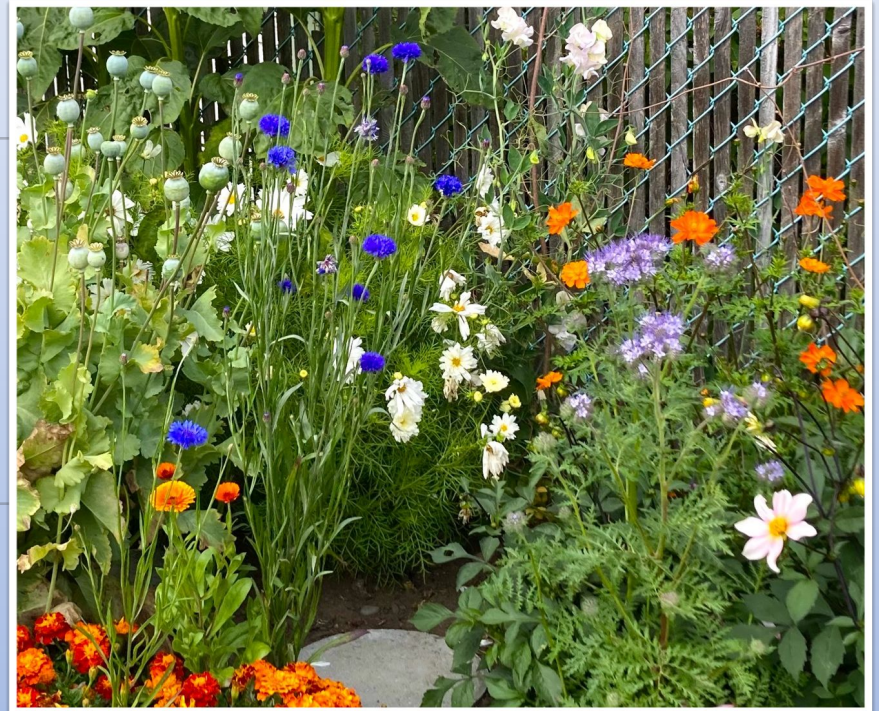
Gardening &

Recycling



Highlights of 2023-24

- Two new commons gardens
- Allotment at Huntingdon Manor expanded and made permanent
- Recycling expanded operations
- Garden of All Sorts came under JBNA umbrella (welcome!)
- Lots more volunteers and
- We kept everything flourishing



Volunteers

The 45 JBNA volunteers made the recycling depot, gardens, and events happen. THANK YOU ALL!!!

We held four gardening work parties/week (weather permitting) and put on 23 events for the public.

Special hotel staff/JBNA work parties built the new allotments at Huntingdon Manor Hotel.



Recycling Saturdays

- Held the recycling depot once a month.
- Collected 124 bags of recycling, plus lots of light bulbs and batteries, in 2023.
- Expanded materials taken to include coloured styrofoam.
- Ran our first 'special collection' of holiday light strings in Dec. and Jan.
- Started Recycling Tips in the Beacon.
- Long-term plan to expand activities to include waste reduction.



Gardening

The JBNA's gardening activities include:

Three allotment gardens

Four commons gardens

Two food tree plantings

The Wee Free Seed Box

Events (garden tours, open garden days, plant swaps, Get Growing, Victoria!)



Montreal Street Allotments

The Allotments

- moved the north fence

- creating new raised beds

Neighbourhood Garden of All Sorts

- came under JBNA umbrella
- creating a native plant garden along back

Dr. Bonnie Henry Allotments (Huntingdon)

- doubled number of plots
- 3 accessible plots
- from temporary bags to permanent beds



The JBNA's Commons Gardens:

Lewis Park Commons

The Commons Gardens

- new in April/23

- pickable posies, herbs, & food

Montreal Street Berry Patch

- took over in October/23 - lots to do!

- pickable berries, herbs, & edible flowers

The Seed Box Garden

- expanded slightly

- converting the box to a pickable herb bed



Events

- Two neighbourhood plant swaps
- Get Growing Victoria! partner: two seedling distribution days and two mulch distribution days
- Five open garden days
- Custom tours by request: DRA, UVic Environmental Studies field school



Thank you!

The JBNA gratefully acknowledges the City of Victoria's financial support:

- Growing in the City Volunteer Coordinator Grant

- My Great Neighbourhood Grants: Recycling Depot, the Herb Garden, and the Montreal Street Allotments

- Micro-grants for the commons gardens and the Montreal Street Allotments

- Community Garden Start-up Grant for allotments at Huntingdon Manor Hotel

