Notice: JBNA 2019 AGM

The 2019 JBNA AGM is scheduled for April 10th. The meeting will start **promptly at 6:45 pm.**

Board positions to be filled, each for a 2-year term: ***Vice-President and Secretary.***
Nominations will be taken from the floor at the AGM.

Note: Items 6 and 7 may be moved forward to efficiently utilize meeting time during the election.

James Bay Neighbourhood Association
ANNUAL GENERAL MEETING

Wednesday, April 10th, 2019 – **6:45 P.M.**
Note: Meeting ***registration begins at 6:30 P.M.***
James Bay New Horizons Building – 234 Menzies St.

Agenda

1. Welcome, Roll-Call (quorum), and Notice:
2. Minutes of Previous Meeting – April 11, 2018:
3. Special Resolution:

ByLaw Amendment: Be it resolved that the James Bay Neighbourhood Association (JBNA) amend the Society's ByLaws, Part 6 – Duties of Officers – section 6.3. The amendments are deemed necessary to enable the Board to be flexible given the technological changes in communications. Further, the Board does not maintain a post office box as it does not receive sufficient hardcopy mail to justify the cost, the Board needs to function while accommodating Board members' personal schedules and absences, and the Society does not have a common seal. The amendment substitutes the word "*shall"* with *"may delegate any of the Secretary's responsibilities to another Director to*" and deletes subsections "e)" and "f)".

Part 6 – Duties of Officers

6.3 The Secretary ~~shall~~ may delegate any of the Secretary's responsibilities to another Director to:
a) conduct the correspondence of the Society;
b) issue notices of meetings of the Society and Directors;
c) keep minutes of all meetings of the Society and Directors;
d) have the custody of all records and documents of the Society except those required to be held by Treasurer;
~~e) have custody of the common seal of the Society;~~
~~f) establish and maintain a post office box to facilitate orderly reception of correspondence. The secretary shall ensure that the contents of the post box are collected at least weekly.~~

---

4. Election of Officers:
   Vice-President and Secretary
5. Treasurer's Report:
6. James Bay Gardening Advocate Report:
   (including Montreal Street Garden)
7. Board of Directors Report:
8. Motion to adjourn:

James Bay Neighbourhood Association
ANNUAL GENERAL MEETING

Wednesday, April 11, 2018 – 6:45 P.M.
James Bay New Horizons – 234 Menzies St.

Minutes

1. **Meeting Call to Order**: Marg Gardiner, JBNA President and meeting Chair, welcomed members and guests. 54 in attendance; 26 voting members, 8 non-voting members *(see note at end of minutes)*. Quorum requirement was met.
The AGM had intitiatly been set for March 14, but the date was later shifted to April 11. Notice for a March AGM was delivered to several members at the February 14th General Meeting. This persoanl notification was followed by e-mail notice on February 20 to all but one voting member. On February 23, all members except one were notified by e-mail that the AGM date had been changed to April 11. A hardcopy notice of the change of date was delivered to the registered address of the one votig member who does not have an e-mail address of record. On April 4, a reminder e-mail was sent to all voting members who had provided e-mail addresses. Members who obtained voting status as of the March General meeting were sent e-mail notices of the AGM once their membership was confirmed.

2. **Minutes** of Previous Meeting April 12th, 2017: Motion to accept m/s/c

3. **ByLaw Amendments:** No bylaw amendments

4. **Election of Officers:** Election moderated by Linda Carlson, Vice-President, who identified the positions to be elected. For each position, nominations from the floor were called three times. The positions of Vice-President and Secretary have one year remaining on their terms.
Nominations were made/seconded/accepted for four positions.

   These positions all were filled by acclamation with the following members declared elected:
   Nominations for President; Marg Gardiner, Victoria Adams
   President – 2 year term: Marg Gardiner elected
   Nominations for Treasurer – Wayne Shillington
   Treasurer – 2 year term: - Wayne Shillington elected by acclamation
   Nomination for Director – Bob Vander Steen, Victoria Adams, Tim VanAlstine,
   2 Director positions – 2 year term: Bob Vander Steen and Tim VanAlstine elected

5. **Treasurer's Report** was presented to the membership (attached) by Wayne Shillington.
JBNA receives $250 from CoV for each CALUC completed by association.
JBNA received $1000 for 2017 – following the implementation of this policy by the CoV
Q: did CRD provide any funding for facilitation of meetings at JBNA
A: no – no monies were received from JBNA from CRD

   Motion: To receive the Financial Statements for 2017-2018 – **M/S/C** (one opposed)
   Motion: To approve the Budget for 2018-2019 **M/S/C**

6. **Gardening Advocate:** Kathryn Pankowski
Kathryn presented her report of activities undertaken from April 2017 through to April 2018.
JBNA applied for and received a grant from the CoV to facilitate the Garden Advocate. The JBNA and the Montreal Street Garden group have joined forces to represent the interests of the community.
Council has approved the granting of a licence of occupation to JBNA for the Montreal Garden.
A new Michigan Street boulevard garden at Menzies will be built during the spring of 2018 and will be a pollinator garden.
During the Canada 150 celebrations Coteau Gardens donated 150 plants to groups in the region. Seven fruit trees were gifted to JBNA and planted at Todd Parkette and Redfern Park. The trees planted a year ago will be

old enough to bear fruit in 2018.

The spring Plant/Seed Swap will be held May 5th at Irving Park, 10 to noon.
Q: What happened to the herbs at Fisherman's Park will they be replaced
A: The CoV owns the area and the garden is being refreshed
Q: Is there signage on plants as dogs have a tendency to use the plants at Fisherman's Park as a toilet
A: Yes there is signage to advise people to keep dogs at length and to wash the herbs being picked
Q: Is there anyone giving away seeds.
A: No sure if CRD is giving away – someone responded they believe the General Mills Cereal Co. Cheerios cereal is giving away seeds to support honey bees

Are trying to establish a JB berry patch –two sites two – traffic calming at Pendray St and end of Montreal St. Those who wish to participate may contact Kathryn.

Motion to receive report - M/S/C

7. **Directors/President's report**
Summary remarks by Marg Gardiner.
JBNA had a challenging year with the addition of the CRD Wastewater Conveyance design and associated issues being of concern to many residents. Added to the usual file load. Marg briefly discussed the accomplishments of the many volunteers who contribute to the work of the Board, particularity those who are not JBNA Board members, or even regular members of the Association. Three members of the DRC are not affiliated the Board while most of the Active Transportation Committee and the Garden Committee are even not regular, or irregular, attendees.

The Board is also seeking a volunteer to assist with on-going projects involving Excel data files. The President's Report for the year 2017-18 was reviewed.

8. Motion to adjourn: **M/S/C** The meeting adjourned at 7:45 pm.

Minutes signed off by:

Original signed by Laura Neil

Secretary

JBNA Chair

Financial Statements signed off by:

Original signed by Wayne Shillington,

Treasurer

JBNA Chair

Notes to minutes:
28 voting members dsclared at time of call for quorum
31 Voting Members at time of first "Election" vote
35 Voting Members at time of last "Election" vote