

JAMES BAY NEIGHBOURHOOD ASSOCIATION

Monthly Meeting

7 P.M., Wednesday

March 10, 2010

James Bay New Horizons – 234 Menzies Street

Agenda

- 1. Welcome**
- 2. Approval of Agenda**
- 3. Minutes of previous meeting**
- 4. Correspondence/Announcements**
 - **Circulating Correspondence file**
 - **Affordable Housing Forum**
- 5. Committee Reports**
- 6. Councilor Report: P. Madoff**
- 7. *new* Official Community Plan**
Cameron Scott, Senior City Planner
- 8. Going Forward**
Mayor Dean Fortin
- 9. Community Concerns**
- 10. Adjournment**

Note: The JBNA AGM is scheduled for April 14 at 6:30 pm
New Horizons, 234 Menzies St.
(doors open and registration begins at 6:15 pm).

The AGM will include elections for all Board positions except for Information Officer, constitutional amendment(s), and discussion of a JBNA Privacy Policy.

Although Executive Officer terms are normally for 2-years, due to mid-term resignations, some of the executive officer positions to be filled will be for a 1-year term, others for the full 2-year term. Director terms are for 1-year. If you are interested in standing for election to a position and wish to know more about that position, please contact any member of the Board. All nominations will be from the floor.

April 14, 2010 JBNA Board Elections

President: 2-year term

Membership: 2-year term

Secretary: 1-year term

Treasurer: 2-year term

Vice-President: 1-year term

Directors (2 positions): 1-year terms

The outgoing Board encourages JBNA members to consider serving on the Board. Seven positions will be available. Residents willing to volunteer some of their time are the key to keeping our community organization successful and productive. Serving on the JBNA Board provides the opportunity to learn more about community issues and to work positively to improve our community. Board duties are not onerous.

All JBNA Board members are expected to attend general meetings and Board meetings. Board members also sit on the Development Review Committee and attend meetings, as needed, to review development proposals. Board members are encouraged to serve on other committees as well. The main duties of each office are:

Chairperson: Chairs monthly general meetings and Board meetings; is the official spokesperson for the Association.

Vice-chairperson: Chairs member and Board meetings in the absence of the Chairperson and fills in for the Chair for other duties.

Secretary: Takes and distributes minutes; writes letters as directed by the Board. Numerous secretarial duties can be shared with others on the Board.

Treasurer: Prepares annual budget and year-end financial statement, keeps records of revenues and expenditures, pays accounts and manages bank account.

Membership Director: Maintains attendance lists at general meetings, determines eligibility for membership and maintains membership list.

Information Director: Ensures that the community is aware of JBNA initiatives and activities; pursues opportunities to increase JBNA visibility and influence (filled to 2011).

Directors-at-large (2): Directors-at-large attend general meetings, Board meetings, DRC meetings and sit on and/or chair one or more committees.